

# LETTER OF INTENT

VICE PRESIDENT • SECRETARY • SCHOOL NUTRITION REPRESENTATIVE  
• AREA COORDINATOR • CO-INDUSTRY REPRESENTATIVE

In accordance with the provisions of the California School Nutrition Association (CSNA),  
I hereby indicate my intention of seeking election as:

☐ Vice President   ☐ Secretary   ☐ School Nutrition Representative   ☐ Co-Industry Representative  
☐ Area Coordinator ( Area 1 ☐ 3 ☐ 5 ☐ 7 ☐ )  
and herewith present the following:

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

Employed by (Name of District) \_\_\_\_\_

Chapter Name \_\_\_\_\_ Chapter Number \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_ CSNA Number \_\_\_\_\_

I have been a member of CSNA for \_\_\_\_\_ years, and I have held the following offices:

LOCAL CHAPTER

STATE ASSOCIATION

\_\_\_\_\_

EXECUTIVE BOARD MEETINGS ATTENDED:

STATE CONFERENCES ATTENDED:

\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Qualifications:

### ***Vice President (1 year term)***

Shall by the time of installation have been a member of the CSNA Board of Directors for two years in the preceding five year period and recommended to have served as a chapter president; shall have attended at least two Board of Directors meetings, one House of Delegates and one Annual State Conference in the last five years; shall be familiar with CSNA Bylaws, Standing Rules, and Officer's Guide; shall have the ability to devote adequate time and resources to CSNA's activities; and shall have demonstrated ability of leadership.

### ***Secretary (2 year term)***

Shall by the time of installation have been a member of the CSNA Board of Directors for one year in the preceding three year period; shall have attended two Board of Directors meetings, one House of Delegates and one Annual State Conference; shall be familiar with CSNA Bylaws, Standing rules, and Officers Guide; shall have the ability to devote adequate time and resources to CSNA activities; and demonstrate ability of leadership.

### ***School Nutrition Representative (2 year term)***

Shall be a site employee or manager, a member in good standing and have served a minimum of two years as an officer in an affiliate chapter and shall have attended at least one Annual State Conference.

### ***Area Coordinator (2 year term)***

Shall be familiar with the activities and operation of CSNA. Shall have been active in an affiliate chapter. Shall have attended at least one House of Delegates meeting and one Annual State Conference; shall have the ability, adequate time and facilities for carrying out necessary duties; shall live or work in the region that they are to represent. The Regional Coordinators shall be elected by members in the employee and manager categories of membership in their region (see <http://www.calsna.org/chapters/chapterPresidents.php> for regions)

### ***Co-Industry Representative (1 year term)***

In accordance with the CSNA bylaws, the CSNA Board of Directors includes the position of Co-Industry Representative. This position was created to allow industry members more voice and a vote in CSNA business. The Co-Industry Representative shall be elected annually by Industry members to serve a one year term, not to exceed two years in any six year period and assume the office of Industry Representative at the beginning of the Annual Leadership Workshop. Shall be a current CSNA Industry member and shall have served as an affiliate chapter Industry Advisor and/or served on a CSNA or an affiliate chapter Committee as an Industry member within the last five years. This position does not serve as a voting member of the EFC or BOD until they assume the office of Industry Representative.

THIS LETTER MUST BE RECEIVED NO LATER THAN MIDNIGHT, JANUARY 15, 2025  
MAIL TO: CSNA NOMINATING COMMITTEE, PO Box 11376, Burbank, CA 91510  
OR, EMAIL TO: JNichols@CalSNA.org • OR, FAX TO: (818) 843-7423